

Denver Decompression
May 31, 2016

Meeting called to order 7:10

In attendance (name – role – hours spent on DeCOmp since last meeting)

Marcus – Event lead – 10 hours

Craig – Budget

Jenny – Greeter lead, volunteer party

Michelle – Stage

Mike (I may have his name wrong, sorry) – photography lead

Evan – gifting

Marcus – Gate lead

Becca

Bruiser – data manager – 2 hours

Andrew – lighting lead

Bob – BM Regional Contact – 1 hour/ Bookkeeping lead – 2 hours

Gretchen – website lead – 9.5 (12.5 from team)

Keli – secretary

Meg – Venue lead

Shelsea – volunteer coordinator – 3 hours

Venue – Exdo, Walnut St, Parking lot

Contract is signed, deposit is paid

Date

October 15, 2016

Volunteer party at Exdo

October 14, 2016

Outside stage

Discussed putting stage at far west end of street – not approved by city or Exdo

One DJ stage in parking lot (maybe Glo Bus) – can go later than 10, but will be quieter

Will have lead sound person to monitor

Measured by closest residency

One performance stage at east end of street

Meg suggests giving more notice than 24 hours of street and parking lot closures because there are new businesses that weren't here before using the areas

Meg will supply list of businesses in area by next meeting

Budget

Gretchen needs money for website hosting

Looking for cheaper options, Current estimate is \$300
Bruiser offered a shared hosting
Jenny needs money for volunteer event
Need to increase food budget from last year
Estimating 300 people to attend
Requesting \$1000, approved

Meg suggests more of a separation between setup and volunteer party so work gets done in a timely manner
Will have a food cutoff time?

Shelsea needs money for volunteer supplies on day of – snacks, water
\$150
Falls under Volunteer Lead Items

Photo lead
Need No-Photo wristbands
Already included in wristband budget

Evan – gifting needs \$1000 for bottle openers and caribbeaners to attach

Extreme – need \$200

Marcus – security needs radios, no budget yet
Was \$543, now \$650 (tentatively)

Andrew – Request is for \$500 for main stage

Bob – Meeting space (Fusion) needs \$500
Steve asks if we can make this payment a donation rather than a payment
No – this is an admin cost

Office supplies - \$100
Credit card fees - \$0
Event insurance \$200
Noise complaint \$999
Fire extinguishers - \$325 (refundable)
Hot seats (stereo) - \$20
\$1 of each ticket sale will go to Food Bank of the Rockies
New art grants - \$6400
Fencing & Porta potty costs will be determined by providers, incl. under rentals
CDJs - \$150
Outside sound – \$300
Extra staffing - \$0
Setup, tear down (food, sodas, etc.) - \$325

Stage grant – \$1200

Andrew would like to build a setup to project on

Deco - \$1000 for stage last year

Includes lighting

Can use Exdo's decorations

Bob suggests using slide shows of previous events

Art

2 submissions for banner art

Vote:

Entry 1: 7

Entry 2: 8

Suggestions for changes to entry 2:

Gas masks on kids

Different font

Incorporate Burning Man logo

Need deco lead

Shelsea suggests having volunteer signup available right after Apo

Needs to coordinate with ticket availability – July?

Shelsea will reach out to leads for volunteer needs, goal to have needs finalized by next meeting

Next meetings on June 16, June 28, July 7