

CBE

January 12, 2017

Meeting start: 7:12

In attendance: (name, position, favorite animal)

Keli, secretary/communications lead, cats

Patrick, gate co-lead, octopus

Matt, photography lead, honey badger

Meg, venue liaison/workshop coordinator, cats

Joy, LNT & recycling lead, goat

Steve, event lead, lion

Bruiser, networking lead, clown shrimp

Lea, ticketing lead, birds

Grant, entertainment lead, pterodactyl

Jen, permitting lead, shark

Venue

Contract is written but not yet signed

Includes date and bar guarantee

Parking lot will be entirely enclosed

We will also have smaller side room from 2-8:30 p.m. where a DJ could play while workshops take place in the main area

Main room may be divided into two sections, depending on what kind of workshops are scheduled

Meg will put out a notice to *Jackrabbit Speaks* as soon as there is a Facebook page to link to

Steve and Keli will creat Facebook event page

Art Contest

Art for FB event page and stickers to hand out to attendees

Announcement will go out Friday 2/13, voting will be at next meeting on January 21

Bruiser suggests offering more incentives for winning artist in order to create more competition

Bruiser motions to keep existing timeline for ticket art contest and add a bar tab and crown/tiara to be passed on every year to new winner, in addition to promoted title of winning artist

Keli seconds

Vote: Seven in favor

No votes against

No abstains

Vote for bar tab amount – All but two in favor of \$30, two in favor of \$40

Budget Requests

Do any leads present need funds not already accounted for

Meg – are we supplying funds for workshops?

The term “art grants” has been revised to “support funding”

Anyone who needs supplies to bring a workshop is invited to apply for funds

Grant – Elija may need money

That department may not be needed because Exdo is providing stage, lighting, etc.

Exdo will decorate the night before for a Night in Paris theme, we will use those

Patrick – can we add propane heaters for gate volunteers?

Meg has one that can be used

This event is not a revenue generator; the goal is to bring in enough to garner the interest and support of the Denver Regional Fund

Volunteer Requests

Matt needs one more videographer

Patrick needs many many volunteers for 10-2 a.m. shift

Parking lot will be entirely enclosed, so not as many volunteers are needed

Six per shift should be adequate

Joy – parking lot will need to be cleaned both before and after

LNT needs to be present up until after the last person has moved art out

Grant – would need 16 volunteers to cover entire event

During the day we may have focus on workshops with only light background music

We may also have a talent show from 8-10? Would need DJs to fill in between acts, etc.

(we could add an opt-in in the application if DJs are willing to play during the day)

Volunteer Sign-Up Form and Resulting Spreadsheets

Bruiser needs more information about what needs to be included on volunteer sign-up form

Any leads who need changes to the form used for DeCOmp need to submit them to

webteam@denverburners.org by **Sunday, January 15**

Lea will create the spreadsheet she needs for ticketing, web team will generate a spreadsheet to fill those needs

Workshops

Meg will do an open call-out, but also will contact people personally to gauge/create interest

People running workshops may prefer to have their own DJs

Bruiser motions for workshops to be scheduled from 2-7

Vote: all in favor

Talent Show

We need a talent show lead

We need an MC for the event, may or may not be the talent show lead

Lead would come up with organization, process, prizes, etc.

Keli (and maybe Patrick) will reach out for potential leads...

Ideas for potential leads/MCs... Yana, Xilla, Steve Wilder, Ms.Terious?

General Questions/Comments

Patrick asks if there is interest in a talent show?

We haven't reached out yet, but will offer some sort of prize to help generate interest

Patrick asks if we are accounting for enough gate volunteers?

It seems as though we are, given the limited access to/from the event

**Evan (as gate lead) will need to contact three security companies for bids to work at event

**Patrick (as gate co-lead) will pick up and drop off radios

NOTE that talent show lead will need at least one radio and 2-3 microphones

Next meeting: Thursday, January 21 – Fusion Factory, 7:00 p.m.

Meeting adjourned: 8:07 p.m., as signified by the rambunctious entrance of the cutest puppy in the world!