

CBE After-Event Meeting

When: April 7, 2016

Where: Fusion Factory

In attendance: Bruiser, Joy, Sante, Bob, Marcus, Angela, Patrick, Craig, Nolan, Meg, Grant, Jenny, John

1. Steve began the meeting thanking everyone for an amazing event. He talked to Steven Respa & he thought we did a good job.
2. Craig had a concern about pre-sale tickets & if there was a discrepancy with tickets to attendees.
 - a. Bob suggested not selling as many pre-event tickets next year & having an "OH MY GAWD" sale just prior to the event date. He also mentioned we might have had an issue providing shelter if it had rained with so many people there. It was suggested perhaps we should get a tent or EZ-up.
3. Brie was approached by a fire artist needing reimbursement for propane. She will get receipts to Bob.
4. Patrick had a lot of volunteers for Gayte for the early shift. It was suggested a knowledge transfer for the next CBE Gayte Lead for next year.
5. Numbers:
 - a. Everything but a few reimbursables have been accounted for.
 - b. \$4,700 in expenses
 - c. \$12,000 in income
 - d. \$7,100 for net income
6. Attendance
 - a. 465 ticket stubs
 - b. Total tickets sold: 680
 - c. Total tickets available: 700
 - d. This doesn't include will call.
7. FINAL numbers will be included in the after-burn report which will be posted on the website.
8. Gretchen & Keli have been working on an after-event volunteer survey. They feel as the event grows, we need to take the pulse of the volunteer crew & use the information in future events both CBE & DeCOmp.
 - a. Gretchen will re-send Marcus link to survey.
 - b. All information gathered will be shared with the committee, especially leads.
 - c. Gretchen & Keli will work with Bruiser on using a different survey option.
9. Website is in the process of an overhaul. Info@DenverBurners.com was created, but might need to discuss which extension we use for future web infrastructure planning.
 - a. New website should be re-launched within the next 2 months, if not sooner.
 - b. Bruiser to help as he would like to start a knowledge repository for internal use.
 - c. Jenny created an Instagram account. Gretchen will put it on the website.
10. Bob announced we're officially a 501(c)3.
 - a. He mentioned if we hadn't filed the paperwork, we would owe a lot in taxes.

- b. There was discussion of our new status & what that means in regards to reporting.
 - c. Angela asked if there needs to be a liaison from the committees to the Denver Regional Fund, Inc. It was mentioned that since the Project Lead for events works directly with the board, there's no need for a liaison.
11. Steve asked the group if we should do this again. Eh....(juuust kidding-of course we should!)
12. Steve reminded leads to send him write-ups of their responsibilities & to track hours.
- a. Bob agreed on tracking hours. Moving forward for both CBE & DeCOmp, all leads should track their hours from week to week, then send to either Bob or Steve. We want to make sure our volunteers aren't over-committing.
13. Grant asked if there were any issues with CBE sound
- a. Bob gave props to Grant about levels early on in the event
14. Angela suggested perhaps Art Grant & Decor Leads should be separate
- a. Craig liked the grassroots feeling of the art & decor. Everyone brought their art & infrastructure which he thought was a grand idea.
 - b. Steve mentioned that if people bring unregistered structures, it puts unnecessary stress on the Placement Lead.
15. Discussion on how to distribute the budget line item marked "Community"
- a. \$800 is being marked for the committee to donate
 - b. Brie suggested another organization other than Burners Without Borders
 - c. It was suggested to donate the money to the Denver Core Project
 - d. Bob suggested using money for new GLC attendees/leaders from the group so we can pass on the torch
 - e. Brie also suggested to donate to a local homeless shelter
 - f. Angela suggested putting money away for community education
 - g. Meg went into detail about the Denver Core Project
 - i. All Core Projects on the Playa this year will be based on the theme & will have a workshop for people to take home an item
 - h. After a bit more discussion, it was voted unanimously to donate the money to the Denver Core Project
16. END OF MEETING