

July 7, 2016

Meeting start: 7:11

In attendance – who is your backup – how many hours have you spent since last meeting

Steve – event lead – 15 hours

June – performance lead – 6

Tara – medical lead – 3

Bob – bookkeeping, insurance, ticketing – 8

Michele – girl Friday (regional fund-related) – 12

Jenny – Instagram, greeters, volunteer party - 2

Marcus (Grumpy Bubbles) – gate lead – 1 hour

Craig – budget lead – 1

Grant – sound/DJ lead – 3 hours

Becca – volunteer co-lead – 10 hours

Nick – LNT, placement (second is Michele V. Wolftown)

John – 0 – 0

Nolan – 0 – 0

Gretchen – website lead – 35 (team breakdown to come)

Keli – Secretary - .25 hour

Diana – safety third/medical - .5 hour

Matt – photog lead – 2

Angela – art grants lead – 2 hours

Safety Third

Will have lit sign built by Pluto to designate easily-located area

May want to confer with Lea as graphics lead

Moved and seconded to allocate \$300

Needs to be in charge of which volunteers get which shifts to assure certification

Ticketing

Going with TicketFly over Brown Paper

Request placed for meeting with salesperson to build our ticket site

Will not have estimated launch date until Bob hears back

Website

Will not be ready to launch today

Bruiser is working on volunteer forms now – people can sign up from site

May need to expand into a paid volunteer database in the future and include Apogaea, CBE

Needs forms from leads sent to info@deneverburners.org so they can be put on the site

Art Grant

DJ

Volunteers

Performance

Performance

Needs to know after hours ages and times to schedule performers

Most likely 18+ at 10:00

Form is ready to go

Diana offered stage for outdoor use

- Needs to be inspected and approved by city

- Need to arrange transportation

Will have aerialists inside but not outside, for safety

Will discuss music needs and timing with Grant

Is fire allowed inside for this event?

- If fire is inside, need to coordinate with décor to prevent fire hazards

- Steve/Meg will get approval and protocols from venue

Outside Sound

Haven't gotten a lot of interest – reached out to about five art cars

Working with GloBus

- Submitted invoice for \$700, additional \$2000 for quadrophonic system

Suggestion to put out open call for interest in bringing outside sound stage

John offered Brulee's sound

Does not need to be huge sound system

Diana will contact friend about bringing an art car

Budget is \$300

Captain Ron offered his car and sound

Inside Sound**Volunteers**

Need complete lead list including backup positions, for ticketing

Had 420 volunteers last year, 460 requests this year from department leads, artists, booths, etc.

Suggestion to not put a cap on number of volunteer tickets because sales numbers will be OK

Does the Apo board need a booth?

- Do they get volunteer tickets?

- People who did this in the past have moved out of Denver, so it will depend on them coming to us with the request

Burners Without Borders

- Would like a booth, volunteer tickets

What time is volunteer party?

- 7-midnight, with a meeting at 7

- Décor can begin at 7:30

Security

Need to find company for this year

Art Grants

Survey is ready, will get approval from Nick for all wording

Will open art grants from end of July to September 24, meeting on 29th to vote

Need to push that date up so artists have time to buy tickets if needed

Will set a specific number of art grant tickets rather than waiting for requests

Budget is \$6400

Form denotes new art vs. existing

Grants can be partially given if funds are needed sooner

Artists will get 1-9 forms if they are given more than \$600, so grants should stay under

Event Launch

Individual components will soft launch separately

Grand announcement to follow

Next meeting is July 26, 2018

Meeting adjourned at 8:00