

September 20, 2016

Meeting start: 7:00

In attendance – how many hours have you put in since the last meeting:

Joy – 1.5
Steve – 3
Evan – 10
Marcus - .5
Eagle – 0
Jenny – 4
Craig – 1
Michele – .5
Brie – 1
Schmid-E – 4
Grant – 1
Robert – 1
Matt - .5
Meg – 1
Bob – 1
Keli – 0
Michelle – 1.27
Shelsea – 8
Andrew – 2
Bruiser – 2
Lea - .5
Grant - 0
Kylie - 0

Previous meeting minutes

Have not been posted yet (fault of the secretary, not the web team) so they will be approved at the next meeting

Permitting

Environmental Health

Needs map of stage and speaker placement, as well as speaker direction by Friday this week

Needs to inspect setup after everything is in place

Schmid-E will have sound stage set up by 10 a.m., Brie will see if inspector can come then

Fire

Will be on site

Only one person has applied for a fire art grant

Angela is reaching out for more

We need to finalize all permits ASAP (due by 9/29)

Propane is fine, poofers can't go over 12 feet high

Fire applications need all schematics detailed for permit application
Animal Farm has expressed interest in bringing fire, but have not applied yet – Michelle will reach out to them
Aaron is out of town (won't be bringing poofers)
Joy will contact Shane
Meg will reach out to the Ruben's Tube people
Robert could bring fire with his smokestack – can stay under 12 feet
Steve talked to Pedro; he will be out of town until the 2nd

Sound

Brie needs \$75 for fire permit; she will let Bob know when
Sound techs are free from the city
We are prepared to be given a \$1000 fine from the city

Bob asked Grant for an itemized list of sound expenses so he can have checks ready ahead of time

Stage & Décor

Indoor - plans include plexiglass rectangles, lighted from inside
The stage grant is currently \$1200 for visuals and decor
Exdo is providing equipment for inside
Outside power is coming from the art car

We need lighting or visual mapping outside

- No one has offered to organize or provide
- Craig thinks we should not have anything people don't offer to bring for free
- Schmid-E and Keli disagree
- Schmid-E will reach out and come back with ideas and potential costs

Layout & Placement

Steve has asked Michelle for the latest map
Nick is working on it and is requesting art information from Angela
Map for Brie needs to have all street corners, closest residents in all directions, placement of all buildings, placement of stages and direction of speakers

Ticketing

Sales have increased
Only 32 volunteers have purchased tickets
Lea will resend volunteer ticket email to everyone
Lea updated email list before Elsewhence and will update again before sending out
Shelsea asked about volunteer email – what address is the email coming from (so they can search for it)

tickets@denverburners.org

Because we have a cap on our income, we might not increase ticket prices over the current \$25
Bruiser suggests doing a flash sale for one day

We probably will not pursue this
Shelsea recommends opening up more volunteer tickets to keep sales revenue down
She will bring recommendations of potential additional volunteer shifts (pleasers?)

Volunteers

Applications are increasing
Some people tried to sign up, but stopped mid-way, and then couldn't use their email address –
Shelsea is looking into fixing that
If anyone needs to edit a form or submit a new form, send an email to the web team because
email addresses can only be used once

What do we need to convey to the community?

How to resubmit a form or submit a second form
Art grants should send out a confirmation form for people who have submitted
Schmid-E states it is up to every lead to respond to every person who applies for their
department
Need to tell people about the volunteer party

Volunteer Party

Jenny sent information to Steve about caterer's licensing
Jenny will print a copy for Steve to get approved by Eric so we have it in writing
7 p.m. – midnight, food to start at 9 p.m.
Shelsea's setup volunteers are confirmed, shift is set from 7-10
Jenny has three volunteers to help govern the party

We can only set up the outside fencing between 6 p.m. and 9 p.m.
Fencing must be down by 6 p.m. Sunday
Parking lot setup MAY be able to go past 9 p.m.
Inside setup can go late
Shelsea will bring a print of all the volunteer shifts to next meeting

Fencing

Marcus is in charge of getting fence volunteers
Did web team add fencing option to volunteer web form?
We need to flag cars and put out signs on Wednesday to let everyone know the street will be
closed at 6 p.m. on Friday
Brie will send an email to Lea stating what signs we need and where they need to be distributed
We have a meeting that Wednesday, so we can get signs put up then
Marcus will send fencing team needs to Shelsea, Shelsea will send all info to
webteam@denverburners.org, or on Slack

Steve will create a volunteer timeline for Friday night setup

Sante has invited everyone who goes to the volunteer party to Ominous afterward – they
would be guest-listed

(We have had additional offers from other entities for free tickets, etc.)

Steve suggests telling people at the volunteer party, not before, so as to not promote other profit-based entities

We have to consider decommodification and not advertising for other businesses

DECISION IS: People can come to the volunteer party and invite people to Ominous (no fliers), but using our social media avenues is not allowed (email, Facebook, website, etc.)

We cannot and will not accept promotional offers from any business entity, in order to be in concert with the principle of decommodification.

Venue

We may have the large dance boxes on the dance floor

No fire allowed inside

Eagle

Asks if there is an indoor chill-out space in order to set up a project

No, not really, but he is welcome to create one and use it as a location for his art project

Safety Third

Will have an RV outside as a quiet space for first aid and emergencies

Possibly will have Ranger check-in there

Art

Four cars have applied for art grants

We currently have more grant money than applications, so encourage people to apply

Our next meeting is September 29; it is an important one!

Meeting adjourned at 8:20