

2018 Denver DeCOMP Planning Meeting

Meeting Minutes | Leads Call

Date: September 10, 2018

Attendees: Sante, Steve Mena, Jenny, Porscha, Liz, Steve Maruska, Devin, Josh, Marcus, Chris Dugan, Patrick, Brian, Lea, Stephanie

Confirmed Leads

Event Lead	Sante
Venue Lead	Steve Goldrush
Art Grant Committee	Japangela, Ginger, Kate
Gate Lead	Patrick
Placement Lead	Nitro Nick
Fire Safety Lead	Nitro Nick
Fire Performance Lead	Paulie (Thirsty)
Sound Lead Team	Bruiser, Steve Goldrush, Brian, Schmidt-e
Budget Lead	Dugan
CAD Work Lead	Josh
Gifting Lead	Liz
Communication Lead	Liz
Secretary	Liz
Volunteer Co-Leads	Marcus & Kate
Workshops Lead	Calamitee Meg
LNT (Leave No Trace)	Devin Jewel
Decor Lead	Sam Carstens
Volunteer Party Planning Lead	Jenny
Graphics	Jesse
Pleasers	Stephanie
Ticketing	Lea
Greeters	Cyndi Moon

Discussion

- Gate | Patrick
 - Fire exit - in one way and out another?
 - Waiting on food truck placement answer...
 - Needs 5 radios! But rangers need 'em too. 15 are available from venue, yes?
- Food Trucks | Porscha
 - 39th street?
 - 2 confirmed, 5-7 options total?
 - All have their own self-contained power
- LNT | Devin
 - Gathering composting & recycling resources, esp. around food trucks
 - Needs signage. Making a list. Need signage list for full event?
- Sound Stages | Brian
 - 4 applications for candidates so far
 - Apps for DJs & Live Performances out
- Communication | Lea & Liz
 - Full email with all forms & info out to community being prepared
 - Need all art (all performers, DJs, etc. etc.) selected by Sept 26 (2 wks out)
- CAD & Permit | Josh
 - NE Corner is fire truck access - 63 ft across is plenty
 - Tim filled out application, but we needed to change some numbers of sizing to what the county assessor said
 - Needs sizes of portos, generators, and stuff like that
 - We're not having anything inside, due to the extra permitting required at the bar
- Venue | Steve Mena
 - Working with contracted companies recommended from venue
 - Tim has to review site plan to determine how many security guards he thinks we need, which will go down depending on our ranger count
- Volunteers | Marcus
 - Getting more rangers filled this week at Elsewhence
 - Will provide ranger count
- Tickets | Lea
 - They're selling!
 - Working with Steven on volunteer codes, might need to do it en masse...
- VAP | Jenny
 - 7pm on Fri
- Gifts | Liz
 - Photo booth idea with art on takeaway
- Steve Maruska
 - No inside, hmm that's a new one, we sure?
 - 5 food trucks is a lot. Who cares where they are? They can't sell anything drinks AT ALL and cut into our bar guarantee
 - Something about 4 stages, maybe it's a lot?

- Definitely need lots of LNT around these guys, esp. at the end of the event. And need truck to remove all LNT.
- Need portos on map
- Would like medical plan and safety plan
- Do we have a plan for door sales? Yes
- Wants to be on the permit call
- Are signs on the budget?
- Do we have budget for all the security guards?
- How many radios do we need total?
- Photo booth is cool. How many extreme gifts are we talking here...
- Can definitely help with comms distro

- Lead | Sante
 - By Wed -
 - Need community reminders out
 - Need a permit update
 - Fire permit submitted
 - Review tables & chairs, onsite structure need

Next meeting(s):

- September 19, 26
- October 3, 10
- TBD Volunteer Appreciation Party & Set Up: October 12
- Event Date: October 13
- TBD Break Down: October 15